**How to send and receive large files**

If you are sending large files – such as videos – that are too big to send as attachments, the use the website WeTransfer. It is free to use.

Here is the link: <https://wetransfer.com/>

If you like, create your own FREE account by clicking on ‘Sign up’ in the top right corner and following the instructions. However, you can ‘just send files’ via the website without doing this.

You should see a box on the left side of the page with ‘Upload files’ at the top. Click on the blue circle icon with the white plus sign in it, and select a file from your computer. Click ‘open’ and the file will be added to the WeTransfer site.

If you want to add more files, click the small circle/plus again and repeat.

Alternatively you can simply drag files from your folders and drop them onto the webpage.

Then fill in the rest of the box with the email address you’re sending the files to, your own email address, and a title and message if you like (these are optional).

Then click on ‘Transfer’. And you’ll see the file/s being sent – it will tell you when the process has finished.

Once your files have gone, you will receive an email telling you they have been sent. And you’ll receive another when the person receiving them has downloaded them.

Simples.

Only fly in the ointment is that because it’s free they do put some annoying adverts on the site, but ignore those as best you can. If you inadvertently open one just close it again and continue.